

## SELF - ASSESSMENT GUIDE

Qualification:	<b>METAL STAMPING NC II</b>	
COC 1:	<b>PERFORM PRESS MACHINE SETTING</b>	
Instruction: <ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a tick in the appropriate box opposite each question to indicate your answer.</li> </ul>		
<b>Can I?</b>	<b>YES</b>	<b>NO</b>
<ul style="list-style-type: none"> <li>• Read and interpret machine set-up instructions, parts/materials list and engineering manuals for the job requirement</li> </ul>		
<ul style="list-style-type: none"> <li>• Prepare die, die accessories and select appropriate parts and set of tools and equipment for the job requirement</li> </ul>		
<ul style="list-style-type: none"> <li>• Safely load and unloads press dies, parts/components into press machine per standard operating procedure</li> </ul>		
<ul style="list-style-type: none"> <li>• Adjust press machine to meet operational requirements for the job.</li> </ul>		
<ul style="list-style-type: none"> <li>• Conduct trial production run according to operating procedures and inspects first off samples, then adjusts machine to meet operational requirements.</li> </ul>		
<ul style="list-style-type: none"> <li>• Identify damaged to dies and machine and these are recorded and reported in accordance with company procedures.</li> </ul>		
<ul style="list-style-type: none"> <li>• Identify job hazards and implement safety rules in accordance with OH&amp;S requirement.</li> </ul>		
<ul style="list-style-type: none"> <li>• Replace/repair worn or damaged press dies, tooling and minor press machine components.</li> </ul>		
<ul style="list-style-type: none"> <li>• Operate different types of press machines and know its characteristics and operating procedures.</li> </ul>		
<ul style="list-style-type: none"> <li>• Perform job requirements without direct supervision as per company standards</li> </ul>		
<ul style="list-style-type: none"> <li>• Perform job requirements within prescribe time as per company standards</li> </ul>		
<ul style="list-style-type: none"> <li>• Identify tools, dies, setting techniques, press machine components and their purpose/function in the operation.</li> </ul>		

<ul style="list-style-type: none"> <li>• Explain steel materials differentiation and classification</li> </ul>		
<p><b>I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.</b></p>		
<p><b>Candidate's Name:</b></p>	<p><b>Date:</b></p>	

## SELF - ASSESSMENT GUIDE

Qualification:	<b>METAL STAMPING NC II</b>		
COC 2:	<b>PERFORM MECHANICAL SHEARING OPERATION</b>		
Instruction: <ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a tick in the appropriate box opposite each question to indicate your answer.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
<ul style="list-style-type: none"> <li>• Read and interpret job order and instructions and understand dimensional and task requirements including machine set up and parameters</li> </ul>			
<ul style="list-style-type: none"> <li>• Perform pre-start checks according to standard operating procedure such as shearing templates, stoppers and cutting guide's measurements and installation and record all machine check up results.</li> </ul>			
<ul style="list-style-type: none"> <li>• Obey safety procedures and check all safety equipment for operation</li> </ul>			
<ul style="list-style-type: none"> <li>• Select materials in conformance to job order and counts stocks to ensure availability of materials to meet job requirements.</li> </ul>			
<ul style="list-style-type: none"> <li>• Start up and operate shearing machine safely in accordance with standard operating procedures. Load feed stock consistently with production requirements.</li> </ul>			
<ul style="list-style-type: none"> <li>• Unload machine output safely, inspect and store them according to standard operating procedures.</li> </ul>			
<ul style="list-style-type: none"> <li>• Record production data as per standard operating procedures.</li> </ul>			
<ul style="list-style-type: none"> <li>• Perform job requirements without direct supervision as per company standards</li> </ul>			
<ul style="list-style-type: none"> <li>• Perform job requirements within prescribe time as per company standards</li> </ul>			
<ul style="list-style-type: none"> <li>• Identify job hazards and implement safety rules in accordance with OH&amp;S requirement.</li> </ul>			

<ul style="list-style-type: none"> <li>• Explain steel materials differentiation and classification</li> </ul>		
<p><b>I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.</b></p>		
<p><b>Candidate's Name:</b></p>	<p><b>Date:</b></p>	
<p><b>Assessor's Name:</b></p>	<p><b>Date:</b></p>	

## SELF - ASSESSMENT GUIDE

Qualification:	<b>METAL STAMPING NC II</b>		
COC 3:	<b>PERFORM MECHANICAL PRESS FORMING OPERATION</b>		
Instruction: <ul style="list-style-type: none"> <li>• Read each of the questions in the left-hand column of the chart.</li> <li>• Place a tick in the appropriate box opposite each question to indicate your answer.</li> </ul>			
<b>Can I?</b>	<b>YES</b>	<b>NO</b>	
<ul style="list-style-type: none"> <li>• Read and interpret job order and instructions and understand dimensional and task requirements including machine set up and parameters</li> </ul>			
<ul style="list-style-type: none"> <li>• Perform pre-start checks according to standard operating procedure such as shearing templates, stoppers and cutting guide's measurements and installation and record all machine check up results.</li> </ul>			
<ul style="list-style-type: none"> <li>• Obey safety procedures and check all safety equipment for operation</li> </ul>			
<ul style="list-style-type: none"> <li>• Select materials in conformance to job order and count stocks to ensure availability of materials to meet job requirements.</li> </ul>			
<ul style="list-style-type: none"> <li>• Start up and operate shearing machine safely in accordance with standard operating procedures. Load feed stock consistently with production requirements.</li> </ul>			
<ul style="list-style-type: none"> <li>• Unload machine output safely, inspect and store them according to standard operating procedures.</li> </ul>			
<ul style="list-style-type: none"> <li>• Record production data as per standard operating procedures.</li> </ul>			
<ul style="list-style-type: none"> <li>• Perform job requirements without direct supervision as per company standards</li> </ul>			
<ul style="list-style-type: none"> <li>• Perform job requirements within prescribe time as per company standards</li> </ul>			
<ul style="list-style-type: none"> <li>• Identify job hazards and implement safety rules in accordance with OH&amp;S requirement.</li> </ul>			

<ul style="list-style-type: none"> <li>• Explain steel materials differentiation and classification</li> </ul>		
<p><b>I agree to undertake assessment in the knowledge that information gathered will only be used for professional development purposes and can only be accessed by concerned assessment personnel and my manager/supervisor.</b></p>		
<p><b>Candidate's Name:</b></p>	<p><b>Date:</b></p>	
<p><b>Assessor's Name:</b></p>	<p><b>Date:</b></p>	